



**CHARGING UP CHANGE!**

**Arts and Culture Manager  
(Arts and Culture and Civic Change)**

**JOB DESCRIPTION & SPECIFICATION**

**DEADLINE: 31st August 2026**



# ROLE HERE

# JOB SUMMARY

**Deadline:** 31st August 2026

**Apply here:**

<https://poweredbycan.uk.deputy.com/jobs#/3FZqtDON6vulYUJd3ZsBUfV8nm7>

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| ROLE                 | Arts and Culture Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| REPORTING TO         | CEO and Head of Programmes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| RESPONSIBLE FOR      | Creative Producers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| SALARY               | £19,594 - £22,558                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| HOURS                | 30 hours per week                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| DURATION OF CONTRACT | 31 st March 2027 (potential of extension to 2028)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| TIMESCALE            | Immediate start                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| BASED                | PBC HQ – West Bromwich                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| ROLES AVAILABLE      | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| SUMMARY              | <p>Are you passionate about using creativity to transform lives? Do you believe that arts, culture and civic action can create lasting opportunities for children and young people?</p> <p>Powered by CAN (PbC) is looking for an ambitious, innovative and relationship-driven <b>Arts and Culture Manager</b> to help shape the future of arts and cultural engagement across the Black Country.</p> <p>Working alongside the <b>CEO</b> and <b>Head of Programmes, Participants and Principles</b>, you will lead the development of inspiring creative programmes, build meaningful partnerships and champion opportunities that empower children, young people and young adults (up to 35 years old) to thrive.</p> <p>This is an exciting opportunity to influence regional and national conversations around creativity, inclusion and social change while delivering high-quality programmes that make a genuine difference within underserved communities</p> <p>The Service Manager should champion the rights for children, young people and young adults and drive opportunities for them</p> |

# WHO WE ARE

**POWERING CHILDREN, YOUNG  
PEOPLE  
& YOUNG ADULTS TO CHARGE UP  
CHANGE!**



# OUR STORY

## How we got here....

Powered by CAN works with children, young people and young adults across the Black Country and the wider Midlands region. Powered by CAN was created, built and developed in Sandwell, and we want to empower young people from the region to feel the same pride and purpose for their community as we do.

Children, Young People & Young Adults are at the heart of everything we do, and we make sure that we always put them first by ensuring we:

- Champion their rights to co-design, co-create and co-produce and make their voices heard.
- Encourage leadership pathways for their views and voice to be present their local community.
- Kick start personal and professional development through a wider offer of experiences and opportunities.

We believe in providing opportunities for children, young people & young adults and we want to support them to thrive and contribute at every stage of their lives, for a fairer future.

## HARNESSING YOUR... POWER, POTENTIAL, PROGRESS



# OUR VISION

## How we can work together to make a difference...

We want to power up children, young people & young adults to live with pride, purpose and prepared to make positive life choices.

# OUR MISSION

## How we can make the change...

Powering children, young people & young adults to lead the change they want to see through the delivery of services, opportunities & experiences that contribute at every stage of their lives, for a fairer future.

# OUR VALUES

## These are at the centre of everything we do...

**CARE**

**CHALLENGE**

**COMMITMENT**

**COLLABORATION**

**CREATIVE**

**COMMUNITY**

# OUR SERVICES



Celebrating culture & civic responsibility through confidence, creativity & connecting with others...



Promoting positive lifestyles and empowering people through participation...



Navigating the narrative...



Taking the time to talk, tackle & transform into our true selves...



Always aiming high, aspiring to achieve & accelerating your ambitions ...



# OUR OBJECTIVES

1

## Pride of Place

To develop collective understanding and knowledge on the identity of place to strength the services that are relevant to meet the needs of children, young people & young adults.

2

## Positive Programmes & Principles

To deliver ambitious and high quality opportunities and experiences for children, young people & young adults and strengthen best practice for the sector to meet soft, hard and transferable skills.

3

## Powering Participants & People

To build on the strengths and needs of children, young people & young adults to thrive and be resilient into adulthood.

4

## Pushing Performance & Policy

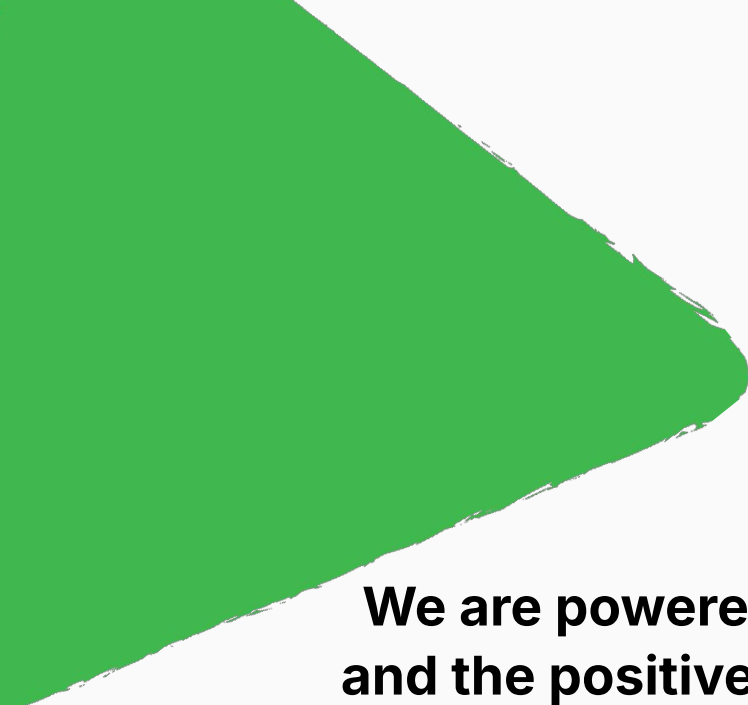
To influence policy and investment to prioritise services for children, young people & young adults.

5

## Playing our Part

To ensure our workforce, volunteers, board, volunteers are dynamic, diverse and driven to be reputable, responsive and represent a rights-based approach for people and place.





“

**We are powered both by where we have come from  
and the positive energy moving forward with a 'CAN'  
do attitude.**

**We hope everyone we work with will be able to  
power up change!**

”

CEO - Jerrel Jackson FRSA MloD MA BA







# ROLE HERE

## DUTIES & RESPONSIBILITIES

### Lead Inspiring Creative Programmes

- You will play a key role in designing and delivering ambitious arts and cultural programmes that place young people at the heart of everything we do.

You'll:

- Collaborate with the Leadership Team to deliver Arts Council England's **Let's Create Strategy** and Investment Principles. Develop innovative creative programmes that inspire participation, build confidence and create lasting impact.
- Champion socially engaged arts practice that reflects the diverse communities we serve.
- Support the delivery of high-quality workshops, performances, events, festivals and creative experiences.
- Develop creative placements, internships and progression pathways for young people aged 16–25.
- Act as one of Powered by CAN's **Ambition & Quality Champions**, embedding excellence across all programmes.

### Build Strong Partnerships

- Relationships are central to this role.
- You'll develop and maintain partnerships with:
  - Local Authorities
  - Schools and Alternative Education Providers
  - Universities and Colleges
  - Health Organisations
  - Youth Services
  - Arts and Cultural Organisations
  - Community Groups
  - National Funding Bodies
- You will identify new opportunities for collaboration, secure partnerships and strengthen our role as a leading creative organisation across the Midlands and beyond.

# DUTIES & RESPONSIBILITIES

## Champion Culture, Creativity and Civic Change

Powered by CAN believes creativity can change communities.

You will:

- Promote innovation, creativity and social action across all programmes.
- Lead co-created projects that are shaped alongside children, young people and local communities.
- Stay connected to emerging youth culture and creative trends to ensure our work remains relevant and inspiring.
- Support freelance artists, practitioners and creative facilitators to deliver exceptional experiences.
- Work alongside our Youth Management Board and Project Steering Groups to ensure young people's voices influence decision-making.

## Influence the Sector

As a senior member of the organisation, you'll help position Powered by CAN as a recognised leader in arts, culture and youth engagement.

You will:

- Represent PbC at conferences, festivals, performances and networking events.
- Build relationships with regional and national strategic partners.
- Help shape conversations around cultural education, creative participation and social change.
- Support the development of the Sandwell Cultural Education Partnership and Sandwell Cultural Compact.



# DUTIES & RESPONSIBILITIES

- Passionate about improving opportunities for children and young people.
- A confident relationship builder with excellent networking skills.
- Creative, innovative and full of ideas.
- An experienced project or programme manager with a track record of successful delivery.
- Comfortable leading partnerships across multiple sectors.
- Able to inspire others and influence positive change.
- Organised, self-motivated and able to manage multiple priorities.
- Committed to equality, inclusion and co-creation.



# ROLE HERE

## PERSON SPECIFICATION

### Essential

- Excellent communication skills, with children, colleagues, advisors and parents/carers.
- Effective Time Management Skills
- Excellent Organisation and Planning skills.
- The ability to listen to the children, young people and communities' needs and wants.
- Experience in collaborating with a wide range of people; from the children and young people and their families to other team members and partners.
- Enthusiasm for consulting with children and young people.
- The ability to be organised and adaptable in your approach.
- Demonstrate energy in all that you do and display a 'can-do' attitude.
- Be open to change and new ways of working,
- The ability to problem solve and make decisions Awareness of Child Protection guidelines and relevant legislation.
- Experience and understanding of working in a fast-paced environment
- An understanding of the principles of children and youth work.
- A commitment to the provision of inclusive activities for children and young people.
- A positive approach to learning & gaining new skills through teamwork and training opportunities.
- Creativity in devising new ideas and engage the children in activities.
- Patience, punctuality, reliability and trustworthiness.
- A positive approach to inclusive practice, with children, parents/carers and colleagues.

# ROLE HERE

## PERSON SPECIFICATION

### Desirable

- Be in possession of a related Certificate, Diploma or Degree.
- Previous experience of working with children and young people aged 6-19 in a voluntary or paid capacity.
- Knowledge of the Early Years Foundation Stage/Early Intervention and the Playwork Principles.
- Interest in the supervision of the learning and development of children and young people.
- Be able to be flexible and adaptable.
- Able to work in a small team.



## FURTHER INFORMATION

Deadline: 31st August 2026

Application Form:

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Application Process:

Stage 1 – Informal 30/60 minute conversation

Stage 2 – Formal Interview (including Presentation or Practical)

Contact Information:

[jobs@poweredbycan.org](mailto:jobs@poweredbycan.org) or 0121 530 8451

DBS and Reference

This role is subject to a clear enhanced DBS and satisfactory Employment/Character references.

Please note we are currently using a new application system, so if you face any technical difficulties please email [jobs@poweredbycan.org](mailto:jobs@poweredbycan.org)

